

**Peer Exchange Generic Agenda  
June 13-14, 2018  
Host: Arkansas Department of Transportation (ARDOT)  
Location: 10324 Interstate 30, Little Rock, AR.**

**Travel Day: Monday, June 11**

6:00 pm   Optional group dinner	All
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**Tuesday, June 12**

8:00 - 8:10am	<p style="text-align: center;"><b>Kickoff and Welcome</b> Meeting Overview, Objectives, Housekeeping Items Kathryn Weisner, FHWA Alexa Mitchell, WSP</p>
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8:10 - 8:20 am	<p style="text-align: center;"><b>Welcome Remarks</b> David Henning State Construction Engineer</p>
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8:20 - 8:30 am	<p style="text-align: center;"><b>Introductions and Ice Breaker Activity</b> Facilitated by Alexa Mitchell, WSP</p>
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8:30 - 9:00 am	<p style="text-align: center;"><b>SCDOT Construction &amp; Partnering Vision and Overview</b> Clay Richter State Construction Engineer</p>
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<b>9:00-9:15 am</b>	<b>Morning Break</b>
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9:15 -10:15 am	<p style="text-align: center;"><b>Electronic Daily Reports</b> SCDOT Presentation ARDOT Presentation</p>
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10:15 – 11:45 pm	<p style="text-align: center;"><b>Interactive Discussion</b> Questions and Discussions Moderated by Facilitator</p>
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<b>11:45 am – 1:15 pm</b>	<b>Lunch on Your Own</b>
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1:15 -2:15 pm	<p style="text-align: center;"><b>Document Management</b> SCDOT Presentation ARDOT Presentation</p>
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2:15 - 3:15pm	<p style="text-align: center;"><b>Interactive Discussion</b> Questions and Discussions Moderated by Facilitator</p>
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<b>3:15-3:30 pm</b>	<b>Afternoon Break</b>
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3:30 - 4:30 pm	<p style="text-align: center;"><b>Open Discussion/Parking Lot Items</b> Questions and Discussions Moderated by Facilitator</p>
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4:30 pm	<b>Adjourn</b>
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Wednesday, June 13

8:00-9:00 am

**Field Operation Processes Using Paperless Workflows**

SCDOT: Speaker

ARDOT: Speaker

9:00 – 10:00 am

**Interactive Discussion**

Questions and Discussions

Moderated by Facilitator

10:00am – 11:30pm

**Field Trip (if applicable)**

Alternatively: Open Discussion on Various Topics

11:30am – 1:00 pm

**Morning Break**

1:00-2:30 pm

**Contract Administration Discussion:**

Contracts, Involvement of Surety Companies, etc.

Other topics as needed.

2:30 - 3:30 pm

**Lessons Learned** (All Participants)

**Next Steps** (SCDOT)

**Closing Remarks** (Kat & Alexa)